

SAIL MANITOBA

TEAM COMMITTEE POLICY

Preamble

The Board of Directors of Sail Manitoba is responsible for the budget and operation of the Sailing Team. The Board of Directors first established a Team Committee Policy at its meeting of June 10, 1997.

Mandate

The Team Committee is a committee of Sail Manitoba delegated by the Board of Directors to, in conjunction with the Executive Director (ED) and the coach(es): create a team structure, plan and manage the training and racing activities of the team, and hire coaches and support staff in accordance with the ISAF, Sail Canada and Sail Manitoba rules and regulations.

Composition

The Team Committee will consist of up to five members, the ED and coach(es). A family may have only one representative on the Team Committee unless approved by the board.

The committee will consist of the following members:

- Team Director: Appointed by the parents
- Vice Chair: Appointed by the Team Committee
- Member at Large: Appointed by the Executive Director
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- Member at Large : Appointed by the Executive Director
- Head Coach and additional coaches: Appointed by the Executive Director
- Sail Manitoba President (ex officio)
- Executive Director

Roles of the Committee

The following roles and functions will be fulfilled by team committee members:

- Maintain communication with the parents, represent the parents' concerns, and solicit advice from the parent group on the selection of coaches, chaperones, and team managers.
- Maintain communication with the team, help organize team meetings and team events, represent athlete concerns, and solicit advice from the members of the team on the selection of coaches, chaperones, and team managers.
- Advise and help coordinate the activities of the Optimist class.

Team Director

- Committee Chair
- Will call and chair meetings
- Will work closely with the ED, who represent the team's interests at the Board

Vice Chair

- Will chair Team Committee meetings in the absence of the Team Director and report to the Team Director and the ED

Head Coach

- Will be responsible for disciplinary action of team members
- Will plan the operation and schedules for the different categories of team membership
- Will be responsible for all other matters related to the team and coaches
- Will communicate with the ED in all matters concerning the Team Committee

Timetable

A training and competitions plan for the operation of the Team will be developed by the Head Coach in November. Once a training and competitions plan has been formulated a search for coaches will commence. Coaches will be hired by the ED within the Association's Game Plan and budget framework.

Review and Approval

The administration and review of this policy is the responsibility of the Executive Director. This policy was first approved by the Board of Directors of Sail Manitoba on November 2, 1998; re-approved May 2018; re-approved May 2021; Next review date is May 2024.