



Executive Committee Member Nomination Guidelines

Eligibility:

In order to be eligible for election as an officer, a candidate must:

- Be a paid member of a member club (see section 5.1 of the Sail Manitoba Bylaws)
- Be at least eighteen years of age, with power under law to contract.
- Consent to volunteer for the duration of the term in the Executive position in which they are interested.
- Not have any known impediments which are likely to result in their removal during their term (see section 6.3b of the Sail Manitoba Bylaws).
- Be nominated by any two paid members of a member club no later than 30 days (date extended to October 12, 2018 by approval of Executive Committee) prior to Sail Manitoba's annual general meeting and their nomination (form attached) accompanied by a brief biography and the candidate's consent.
- Have no commercial conflict of interest within the sport of sailing. Although not exclusively a pre-requisite for eligibility, efforts should be made to have representation from all regions of the province.

Positions to be elected at 2018 Annual General Meeting for a two year term:

Secretary

In order that the Board of Directors and Executive Committee be free to discuss matters, consider information and make decisions, the secretary will assist with meetings and is responsible for keeping minutes of meetings & recording all votes.

Treasurer

The Treasurer is responsible for overseeing Sail Manitoba's financial affairs and shall:

- Prepare financial statements for submission to the Board of Directors.
- Work with auditors to prepare annual audited statements.
- Work with the Executive Director to prepare an annual budget for the Association.
- Consider preauthorization requests for expenses from Sail Manitoba officials or staff.
- Provide general supervision to the Executive Director who is delegated to perform the day to day responsibilities of the Treasurer.

Members at Large (Two positions)

The Members at Large do not have predefined roles but are elected to represent the general interests of Sail Manitoba members, provide their input and vote on matters being dealt with by the Executive Committee, and render other assistance required by the Executive Committee.





Executive Committee Member Nomination Form

Nominee: _____

Club: _____

Nominator: _____

Club: _____

Nominator: _____

Club: _____

Position: _____

Relevant background and experience:

